

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

**Meeting of the Letchworth Committee held in the This will be a Virtual Meeting
on Wednesday, 9th December, 2020 at 7.30 pm**

1 WELCOME AND REMOTE/PARTLY REMOTE MEETINGS PROTOCOL SUMMARY

The Vice-Chair welcomed everyone to this Letchworth Area Committee meeting that was being conducted with Members and Officers at various locations, communicating via audio/video and online. There was also the opportunity for the public and press to listen to and view proceedings.

The Vice-Chair invited the Committee, Member and Scrutiny Officer to explain how proceedings would work and to confirm that Members and Officers were in attendance.

The Committee, Member and Scrutiny Officer undertook a roll call to ensure that all Members, Officers and registered speakers could hear and be heard and gave advice regarding the following:

The meeting was being streamed live onto YouTube and recorded via Zoom.

Extracts from the Remote/Partly Remote Meetings Protocol were included with the agenda and the full version was available on the Council's website which included information regarding:

- Live Streaming;
- Noise Interference;
- Rules of Debate;
- Voting; and
- Part 2 Items

Members were requested to ensure that they were familiar with the Protocol.

The Vice-Chair of the Letchworth Area Committee, Councillor Helen Oliver started the meeting proper.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Gary Grindal and Sue Ngwala.

Councillor Kate Aspinwall had advised that she would be joining the meeting late.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Vice-Chair welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Vice-Chair advised that, in accordance with Council Policy, the meeting would be audio recorded as well as filmed. The audio recordings would be available to view on Mod.gov and the film recording via the NHDC YouTube channel;

- (3) The Vice-Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION - GREENCARE AT NORTON

Mr Ray Wilson, Greencare at Norton, thanked the Vice-Chair for the opportunity to address the Committee in support of the grant application.

The Vice-Chair thanked Mr Ray Wilson for his application.

6 PUBLIC PARTICIPATION - LETCHWORTH RINK HOCKEY CLUB

Ms Aude Mongiatti, Letchworth Rink Hockey Club, thanked the Vice-Chair for the opportunity to address the Committee in support of the grant application.

The Vice-Chair thanked Ms Aude Mongiatti for her application.

7 PUBLIC PARTICIPATION - REVEREND TREVOR SHARP

The Reverend Trevor Sharp, Vicar of St George and St Nicholas Norton, thanked the Vice-Chair for the opportunity to address the Committee and provided Members with a verbal presentation in respect of the church's activities during lockdown.

The Vice-Chair thanked Reverend Trevor Sharp for his presentation.

8 PUBLIC PARTICIPATION - NORTH HERTS AFRICAN CARIBBEAN COMMUNITY

Ms Kava Johnson, North Herts African Caribbean Community thanked the Vice-Chair for the opportunity to address the Committee and provided Members with a verbal presentation in respect of her organisation and its activities.

The Vice-Chair thanked Ms Johnson for her presentation.

9 PUBLIC PARTICIPATION - GARDEN HOUSE HOSPICE

Ms Claire Lunnon, Garden House Hospice, thanked the Vice-Chair for the opportunity to address the Committee and provided the Members with a presentation in respect of the grant funded recent Lights of Life event.

The Vice-Chair thanked Ms Claire Lunnon for her presentation.

10 LETCHWORTH GARDEN CITY HERITAGE FOUNDATION

The Community Engagement Officer read out an update on behalf of the Letchworth Garden City Heritage Foundation.

11 LETCHWORTH GARDEN CITY BID MANAGER

The Vice-Chair advised that the Letchworth Garden City BID Manager had been unable to attend the meeting.

12 GRANT APPLICATIONS AND COMMUNITY UPDATE

RESOLVED:

- (1) That the actions taken by the Community Engagement Team to promote greater community capacity and well-being for Letchworth be endorsed;
- (2) That the Community Engagement Officer be requested to seek an update on the functioning of the lighting in Howard Park and Gardens before the next meeting of the Committee.

REASON FOR DECISION: To ensure the Committee is kept informed of the work of the Community Engagement Team.

13 GRANT APPLICATION - GREENCARE AT NORTON

RESOLVED: That grant funding of £400 be awarded to Greencare at Norton for a small shed and portaloo to address exclusion issues.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

14 GRANT APPLICATION - LETCHWORTH RINK HOCKEY CLUB

RESOLVED: That the decision to grant funding of £1,350 to Letchworth Rink Hockey Club for training for junior teams and new coaches be deferred.

The reason for deferral being that Members requested that further information regarding sponsorship, membership catchment area, and details of any other bodies which have been approached for funding be presented to the Committee at the next available opportunity.

REASON FOR DECISION: To ensure all appropriate funding avenues have been explored.

15 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

The Vice-Chair led a discussion regarding Ward Matters and Outside Organisations. The following issues were discussed:

- Refuse collections;
- Letchworth Men in Sheds Group;
- Holocaust Memorial Day – Virtual Event;
- Chair's Volunteer Awards.

RESOLVED:

- (1) That Members be reminded to report any missed refuse collections in their ward;
- (2) That Members be requested to contact Councillor Daniel Allen if they knew who to contact regarding the Bowls Club at the back of the Three Horseshoes public house as a potential site for the Men in Sheds Group;
- (3) That Members be requested to share details of the Holocaust Memorial Day – Virtual Event.

REASON FOR DECISION: To ensure that the Letchworth Committee is kept apprised of matters affecting Wards and Outside Organisations.